

Broadstairs Sailing Club

Code of Practise for the use of Club Boats

*For the purpose of this Code of Practise “**The Club**” refers to the Senior Flag Officer (SFO), Officer of the Day (OOD) or Race Officer (RO) responsible for on the water activities on the day of use. “**The Member**” refers to any member or members requesting the use of a Club boat.*

The Club will;

- Provide booking forms, available from the Squarehead, Club bar or on the Club web site
- Receive booking forms by hand in the Squarehead or by e-mail to the Sailing Secretary or Club Race Officer. The booking will then be entered in a booking diary held in the Squarehead.
- Record any deficiencies and actions taken before or after use in the booking diary and pass on any necessary remedial action required to the Club Bosun.
- Provide necessary keys for the dinghy park or Training Container.
- Provide necessary information or guidance relating to the use of the boat or the prevailing and expected conditions on the day.

The Club will not;

- Provide assistance in opening containers or rigging and de-rigging of Club boats. Members should enlist the help of a ‘Mentor’ to assist with this.
- Carry out pre and post use checks. This is the responsibility of the member assisted by a Mentor.
- Allow the use of Club boats during Open Meetings and other major Club events except for use by trainees and Club members in their first year after completing training in order to gain experience.

The Member will;

- Complete a booking form and hand it to the OOD or RO in the Squarehead or e-mail to the Sailing Secretary giving as much advance notice as possible or at least 24 hours before the boat is required. Requests made after this time will be refused.
- Pay the appropriate Admin Charge and obtain approval for use from the SFO, OOD or RO on the day before rigging the boat, at which time any necessary keys will be available.
- Collect all necessary equipment from the Training Container and return the key to the Squarehead before going afloat.
- Sign on before going afloat, inform the OOD or RO of their intentions and sign off once the boat is secure ashore.
- Return the boat to its allocated space, de-rig, cover and tie down the boat and return all equipment to the training container.
- Return the training container key to the Squarehead after opening and closing the container. The key should not be taken afloat. If no other Club boats are in use, the container should be locked whilst afloat.
- Report any damage or deficiencies and action taken or required in the space provided on the booking form **and** inform the OOD or RO.

The Member will not:

- Use a Club boat without following the Guidelines and Code of Practise or go afloat against the advice or instruction of the OOD or RO.
- Use a Club boat for ‘joyriding’ or in place of their own boat which may for any reason be unavailable.